

## *Powerful, Flexible Systems for Enterprise-Wide Financial Management*

The UNISON Accounts Payable module is designed to provide the necessary tools for cash flow management. This system offers a high level of functionality to support your specific requirements. Its flexibility for handling invoices, power to accommodate multi-company processing, and robust reporting capabilities can improve upon your operation's efficiency and accuracy.

### *Flexible Payment Scheduling*

Payments can be scheduled by almost any commonly used criteria:

- Early Payment Discount Date
- Due Date
- Vendor(s)
- Batch
- Vendor Priority
- Multiple User-Defined Vendor Groupings or Categories
- Bank

### *Increase Productivity, Decrease Inaccuracy*

The automatic distribution of voucher expenses reduces data entry time and errors.

### *Multiple Companies*

UNISON provides multi-company processing within a single system. Separate vendors, business policies, and calendars may be established under each company.

### *Bank Reconciliation*

With UNISON, you can keep up-to-date and timely cash balances, regulate bank errors, locate resolve exceptions, and monitor fraud by reconciling bank-reported activity against your system transactions. You will also be able to clear payments before reconciliation.

**Financial Management**



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## *With UNISON...*

- ✓ With Automatic Calculation of Due Dates and Discounts, UNISON provides you with the ability to force unearned terms discounts.
- ✓ UNISON offers a streamlined procedure for notifying the system which checks have been paid by the bank. This makes reconciling bank statements a quick, accurate process.
- ✓ UNISON provides extensive drill down functionality. On-line access to payment data carries through to associated vouchers paid, purchase orders and requisitions.
- ✓ On-line cash requirement analysis improves cash management.

### *Access Information*

- |                          |                              |
|--------------------------|------------------------------|
| /// Voucher Summary      | /// Voucher & Payment Detail |
| /// 1099/BWH Summary     | /// Vendor Search & Analysis |
| /// Distribution Detail  | /// Payment Summary & Detail |
| /// Check Reconciliation | /// Bank Statements          |

## *UNISON Features*

- ✓ Automatic Expense Distribution
- ✓ Automatic Allocations
- ✓ Flexible Payment Scheduling
- ✓ Multiple Currencies
- ✓ On-line Access to Payment Data
- ✓ Cash Requirements Analysis
- ✓ Debit Memo Tracking System
- ✓ Multiple Companies
- ✓ Different Levels of Hold for Vendors
- ✓ Electronic or Paper 1099 Misc Reporting
- ✓ Set Minimum Check Amounts (by bank or run)
- ✓ Recurring Vouchers for User-defined Frequency
- ✓ Post to Multiple Periods at the Same Time
- ✓ Optionally System Calculated Sales Tax
- ✓ Bank Reconciliation
- ✓ Automatic Calculation of Due / Invoice Dates
- ✓ High Level of Security
- ✓ Efficient Check Reconciliation
- ✓ Payment Option Flexibility
- ✓ Flexible Processing
- ✓ Multi-level, Flexible Security
- ✓ Advance Tracking
- ✓ Off-line Payment Entry (drafts, checks, wires)
- ✓ On-line Warning of Duplicate Vendor Invoice with Option to View Original